GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

District Executive Council
Charge: https://intranet.gcccd.edu/dec/charge-and-composition.html

MEETING NOTES
December 11, 2023 – 1:00–2:00 PM
Grossmont College, Griffin Gate

Council Members

Name	Title	Attendance
Lynn Neault	**Chair:** Chancellor	☒
Sahar Abushaban	Vice Chancellor Business Services	☒
Linda Beam	Interim Vice Chancellor Human Resources	☐
Barbara Gallego	Interim Associate Vice Chancellor Educational Support Services	☒
Denise Whisenhunt	Grossmont College President	☒
Jessica Robinson	Cuyamaca College President	☒
Cesar D. Nuñez	Grossmont College ASGC President	☐
Manny Lopez	Cuyamaca College ASGCC President	☐
Jim Mahler	American Federation of Teachers (AFT) Guild, Local 1931 Rep	☒
Colleen Parsons	California School Employees Association (Chapter 707) Rep	☒
Wayne Branker	Administrators Association Rep	☐
Craig Leedham	Confidential Administrators Rep	☒
Rosie Ibarra	Confidential Employees Rep	☐
Sharon Sampson (for Pearl Lopez)	Grossmont College Academic Senate President	☒
Manuel Mancillas-Gomez	Cuyamaca College Academic Senate President	☒
Michele Martens	Grossmont College Classified Senate President	☒
Rana Al-Shaikh	Cuyamaca College Classified Senate President	☒
Guests:		
Kerry Kilber Rebman	Associate Vice Chancellor Technology	☒
Meeting Recorder:		
Mike Williamson	Executive Assistant	☒

Agenda Item	Documents
A. Tuesday, December 12, 2023, Governing Board Meeting Docket	• New DEC Member Rana Al-Shaikh, Cuyamaca Classified Senate President, was introduced to the group. • There were no questions or discussion regarding the Board Meeting Docket.
B. Governance Council Updates (Standing Item)	
• District Strategic Planning & Budget Council	• Sahar discussed a recent report from the Legislative Analysts Office for next year. She indicated that we would know more in January when the Governor releases his proposed budget for 2024-2025.
• Districtwide Public Safety and Emergency Preparedness Council	• This council is still on hiatus pending IEPI review of governance.
• Human Resources Advisory Council	• HRAC met last week and discussed the charge and composition of the council. • Talked about EEO Advisory Committee and Equity in Employment Task Force. Discussions about these groups are ongoing. • HRAC discussed the EEO Plan. In 2021 state regulations changed, and all districts are now charged with developing a new EEO plan. GCCCD's is late submitting the plan to the State, and it is still being discussed. Michael Salvador presented what is hopefully the final draft at last week's HRAC meeting, which will be submitted to the state this Friday. • The Chancellor noted the State Chancellor's Office is providing significant redlining to plans submitted by districts throughout the state, so there will still be opportunities to provide input on the District's EEO Plan after it is submitted.
• Student and Institutional Success Council o 2025-2026 Academic Calendar	• SISC has been spending a great deal of time reviewing BP/APs (15% are complete).

Agenda Item	Documents
	• There have been recommendations from both colleges to increase the student travel daily reimbursement to align with the staff rate of $55 maximum. • Sahar noted the District is looking into making it a true per diem, but currently it is an actual amount documented with receipts up to the $55 maximum. • The student rate can be discussed along with the staff rate discussions. • One possibility is to establish a per diem on IRS guidelines based on regional costs. • Dr. Gable has asked for the student health fee to be increased. It has been several years since this fee has been raised. It was noted that the colleges have been increasing health services, and this should be highlighted when proposing this fee increase so everyone better understands the need to increase the fee. • Transportation is not included in health fees at GCCCD. Sharon Sampson noted it is not an easy process to get bus passes for students. It was recommended that SISC work with the student leaders to lobby MTS for free bus passes for students. • SISC is in discussions regarding creating a districtwide task force to assess the IT implications of AB 928. • Barbara discussed the 2025-2026 Academic Calendar. She will bring back two versions at the next meeting. One version will be presented to the Board for approval, which will contain only state-required dates and deadlines. The other version will contain operational deadlines that will be useful internally.
• Technology Planning & Policy Council o Draft GCCCD Technology Plan (Second Read)	• Kerry asked for approval of the Technology Plan. The Plan was approved.

Agenda Item	Documents
	Barbara's Report: • With the implementation of the new financial aid system, the colleges will be sharing a centralized database and many key processes will be centralized. Therefore, there is a need for a new business analyst position at the District to support processing in the new system on behalf of the colleges. • The group is also working on implementation of Degree Audit. • One example of challenges the District is facing with the implementation is that in 2008, when Colleague was implemented, changes to courses overwrote the existing course descriptions. So if a course was once transferrable, and then became not transferrable, there would be no history that it was once transferrable. • Barbara would like to dig into the paper files and see if course histories can be rebuilt. • California is lagging behind in implementing financial aid rules that only courses a student actually needs for their major can be paid for with financial aid funds. Implementation of Degree Audit is required to be in compliance.
• IEPI – Collegiality in Action	• The Collegiality in Action Workshop was held on 10/31/23, and the IEPI group is working with consultants on the next piece of the plan. Dr. Debbie DiThomas will be lead consultant, and Dr. Helen Benjamin will help out as she's available. Consulting work will take place directly with governance councils. The schedule will be worked out in January. • A survey was distributed evaluating the Collegiality in Action Workshop. Survey results will be shared at the next DEC meeting. • District Services will be undergoing a program review next year similar to what was done at the colleges to support program improvements and staffing needs.

Agenda Item	Documents

C. Board Policies and Administrative Procedures
 	
FIRST READS
• AP 5040 Student Records, Directory Information, and Privacy
   o Required amendment for Financial Aid to move into Colleague – required before the District can go live
   o Approved by SISC; however, both BP and AP 5040 are still under review in SISC for additional updates
	AP 5040
	• The changes to AP 5040 were approved.
	• There was further discussion of how the new centralized FA database would work.

• BP/AP 5220 Shower Facilities for Homeless Students
   o 6-year review
   o Approved by SISC
   o No changes to BP or AP
 	
SECOND READS
 	
   None
	BP/AP 5220
	• Approved as presented.

<u>ADDED TO AGENDA</u>: Discussion with Jim Mahler regarding full-time faculty hiring	• The Chancellor noted that there is no pause or freeze in full-time faculty hiring. Seven faculty positions are currently in recruiting. • Full-time faculty hiring is proceeding intentionally and methodically.

Next Meeting Date:
   Friday, January 12, 2024 – 1:00-2:30 PM – Cuyamaca Student Center I-209